

Town Clerk's Report 22nd June 2016 to Policy & Resources Committee 28th June 2016

1. POLICY

1.1 Community Governance Review (CGR) – The Town Council made a final submission to the review prior to the end of the consultation period and sent a copy of that submission to Wiltshire Councillors by post with a covering letter at the end of May. A decision at the meeting of Wiltshire Council on 12th July will allow for the legal orders to be in place by October, so that the full implications can be included within the budget for 2017/18, providing Trowbridge Town Council and others a level of financial certainty, thereby enabling the town council to consider to what extent it is able to implement the projects which it has been developing.

1.2 Neighbourhood Plans: Hilperton & East Trowbridge – The Steering Group was notified of the town council's decision that the matter should be reconsidered following resolution of the CGR. The Steering Group has not responded to this decision.

Bradford on Avon – The Town Council has responded expressing concern that the plan fails to contribute sufficiently to the pressure in Wiltshire to accommodate additional house building.

1.3 Free Parking Days – Wiltshire Council has been informed of the town council's allocation.

1.4 Business Improvement District – Following the decision of Wiltshire Council to suspend further activity on the Trowbridge BID until the Autumn, at its meeting on 17th May Full Council; ***RESOLVED: That no decisions on the BID should be taken by the Town Council until the BID process has recommenced.***

2. FINANCE

2.1 Full Year Annual Accounts 2015 – 2016 Final full year figures were presented to Council on 28th June with the Annual Return for approval.

TOTAL Excluding the £30k budget contribution to reserves, the budget net expenditure for the year was £1492k. The actual was £1541k which was (£49k) over budget and therefore did not allow us to add to reserves as planned, instead used to reduce the overspend to (£19k).

3. MUSEUM & TOURISM – The next committee meeting is 27th September at 6:30pm

3.1 Museum Project – We have appointed consultants to undertake all of the roles associated with the project. We are meeting regularly with the architects and are in discussion with our landlords via our agents to establish an Agreement to Lease, subject to certain conditions. Our development phase grant was £100,000 and we expect to make a round 2 submission for our full grant request of £975,000 in 2017, leading to a delivery/construction phase from 2018 to 2020. The remaining funding will come from additional grant income from other sources and the town council's ongoing annual contribution which will fund borrowing of over £400,000

4. LEISURE SERVICES - The next committee meeting is 27th September at 7pm.

4.1 Sports Pitches Project – We are progressing negotiations on the purchase of additional land at Devizes Road now that further S106 funding has been received by Wiltshire Council. Once a decision on the Community Governance Review has been made by Wiltshire Council the town council will have a greater level of financial certainty, allowing progress to be made with this project and grant applications to other funders.

4.2 Active Festival – Takes part in the Town Park on Saturday 16th July.

5 DIRECT SERVICES – The committee next meets on 30th August.

5.1 Civic Centre – The Civic Board next meets on 26th July 2016.

5.2 Town Park – We are developing a Management Plan to identify maintenance priorities and opportunities for improvements, in conjunction with the Friends of Trowbridge Park and others.

5.3 St George's Works – We are awaiting detailed proposals from the agents for the alternative access into the area from the post office yard access road, which will provide a better access route for construction vehicles to the St George's Works site in addition to an excellent and improved access to the town council's new storage area at the back of the bandstand and also for vehicles into the upper area of the Town Park for both maintenance purposes and events.

6. MARKETING & EVENTS

6.1 Calendar of Events (please see attached at the end of the report).

6.2 Website – The Town Council web-site www.trowbridge.gov.uk provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: www.trowbridgecivic.co.uk for information about the Civic Centre, events and activities & www.trowbridgemuseum.co.uk for the Museum.

6.3 Magazine – Our marketing partners RACS are compiling the Autumn edition September – December for distribution in August. The Spring edition for 2017, due to be published in December will cover the period January - April.

7. TOWN DEVELOPMENT – Committee meets on 12th July, 2nd & 23rd August 2016.

7.1 Town Centre Developments

St Stephen's Place - [//ststephensplacetrowbridge.co.uk/](http://ststephensplacetrowbridge.co.uk/) There is one remaining unit to let.

Cradle Bridge - mrmultd.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development M&S Food, Toby Carvery, parking for 150, two retail units and footbridge under construction.

Bowers – www.innoxmills.co.uk are expected to complete purchase by the end of June and make a mixed use application in 2017.

County Hall East – Demolition work is ongoing on the site in Bythesea Road.

7.2 Housing – The following major sites are under development with houses for sale or coming forward with proposals for development.

Southview Park wainhomes.net/developments/Southview+Park+-+Trowbridge/ Wain Homes' Application for the area of the Urban Extension north of Drynham Lane is going to appeal.

Castle Mead persimmonhomes.com/castle-mead-2206 Application (16/03420/FUL) for eastern extension is being considered, for a further 272 new homes up to the edge of Green Lane Woods. <http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,862496>

The Pastures abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html

Ashton Road East of the Pastures (in Steeple Ashton Parish) Taylor Wimpey have made an application <http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,863509> for 250 homes.

Baron's Park, Green Lane greensquarehomes.com/baronspark/index.htm

Ashton Park Mainly in West Ashton and North Bradley Parishes, an outline application 15/04736/OUT for 2,500 houses, employment, 2x local centres, 2x primary schools, secondary school, ecological visitor facility, open space and A350 West Ashton & Yarnbrook improvement is being assessed. The Town Council responded with issues relating to cycle and pedestrian routes.

Hilpertown Gap Framptons undertook a public exhibition at Fieldways on 16th February relating to a 210 house application submitted for land in the west of the Gap accessed off Elizabeth Way.

Former District Council Offices, Bradley Road – now for sale.

www.rightmove.co.uk/property-for-sale/property-52305502.html;jsessionid=F5B960418BC80FD348A95015BB92576A

Charterhouse – McCarthy Stone have applied for the redevelopment of the site.

7.3 Wiltshire Local Development Framework

7.3.1 Housing Site Allocations Plan – The process will recommence and include a full public consultation by Wiltshire Council in 2016.

7.4 White Horse Business Park – A Prior Approval application to convert The Pavillions to residential was made to Wiltshire Council resulting in an Article 4 Direction being issued which necessitates a full planning application, subject to Secretary of State decision.

8. TROWBRIDGE PARTNERSHIPS

8.1 Transforming Trowbridge – www.transformingtrowbridge.co.uk/ A full report is provided to the committee separately. The Town Council is the accountable body for TT.

8.2 Trowbridge County Town Initiative – Formally agreed winding-up on Wednesday 20th April and distributed remaining funds to Transforming Trowbridge and Trowbridge In Bloom.

8.3 Trowbridge Town Team – The Initiative was involved in discussions to establish a weekly outdoor market in Fore Street, but decided that a different structure was required and the Town Team was established to bid for the government's Portas Pilot funding. They received a grant which allowed the market to be established as well as a number of other projects. After the first two years of operation the market was reviewed and it was agreed that the whole market should be run by Wiltshire Council. The Town Team has continued to operate the Teenage Market and has £180.14 left in its account which is managed by the town council acting as accountable body.

	<i>Income</i>	<i>Expenditure</i>	
2012-13	£10841.79	£9045.45	
2013-14	£2600.00	£3200.99	
2014-15	£4750.00	£4267.78	
2015-16	£0.00	£1497.43	
Balance			£180.14

8.4 Trowbridge Community Area Future (TCAF) <http://tcafuture.wordpress.com/> Lindsey Millen and Julie Baptista are the TCAF officers. They are now working closely with partners to address priorities identified in the Joint Strategic Assessment and in particular in localities in the 10% (Studley Green) and 20% (Seymour/Adcroft and Longfield) most deprived communities nationally. The Town Council's grant will be released to TCAF this year. TCAF has recently gained charitable status to allow it to apply for grants from a range of other funders.

8.5 BA14 Culture – The cultural coordinating group continues to meet with representation from Trowbridge Museum.

8.6 Chamber of Commerce – Emma Roberts has resigned as President of the Trowbridge Chamber, Colin Kay is Chairman of the Executive.

8.7 Trowbridge Talking News – The TIC provides a drop off point for their services. They now also have a website: www.trowbridgetalkingnews.org.uk

8.8 'The Old Cottages', Newtown – The Town Council submitted a planning application on behalf of Newtown Resident's Association for the conversion and extension of the Old Cottages, Newtown in order to obtain a reduction in the planning fees. The application has been approved.

9. CIVIC & DEMOCRATIC ACTIVITIES

9.1 Council Meeting Dates. Council and committee meetings for the next few months are:

Tuesday 28 th June	Full Council Extra (Accounts) & Policy & Resources (Grants)
Tuesday 5 th July	NO MEETING
Tuesday 12 th July	Town Development
Tuesday 19 th July	Full Council
Tuesday 26 th July	NO MEETING
Tuesday 2 nd August	Town Development
Tuesday 9 th August	NO MEETING
Tuesday 16 th August	NO MEETING
Tuesday 23 rd August	Town Development
Tuesday 30 th August	Direct Services
Tuesday 6 th September	Policy & Resources

9.2 Elections – To fill vacancies for Wiltshire Council and the Town Council in Trowbridge Grove Ward will be held on Thursday 14th July 2016. Notices have been put up in the ward.

9.3 Dates for your 2016 diary:

Active Play Festival – Saturday 16th July

Trowbridge Civic Service – Sunday 17th July

Carnival Country Fayre – Saturday 10th September 2016 (Town Council stand)

Trowbridge In Bloom Awards evening - Thursday 22nd September subject to date of SWIB Awards Remembrance Sunday – 13th November 2016 – musical arrangements are in place for this event following the demise of the Wiltshire Youth Marching Band who had been booked for this event.

Christmas Lights Switch-on – Saturday 26th November at 6pm

9.3 Twinning

9.3.1 Leer/Germany – The Mayor will make an official visit to Leer for the Gallimarkt 11-15th October. A coach trip has been organised for members of the Twinning Association. Two representatives from Dorothy House will join to further their link with Hospiz Leer, where they will be hosted. Councillor Brice, Trevor Heeks and Doug Ross will take the English Pub to the Ostfriesland Show for 5 days in September, and join the coach trip for the Gallimarkt celebrations.

9.3.2 Charenton/France – the Mayor hosted a successful Reception at the Civic Centre on Friday 6th May to celebrate 20 years of Trowbridge/French twinning, enjoyed by 21 visitors from France, including 2 councillors. Monsieur Herve Gicquel has been recently elected as the new Mayor of Charenton, following the resignation of Monsieur Bretillon.

Lance Allan, Town Clerk
Trowbridge Town Council,
The Civic Centre,
St Stephen's Place,
TROWBRIDGE,
Wilts,
BA14 8AH

01225 765072
info@trowbridge.gov.uk
[@Trowbridgegov](https://www.facebook.com/Trowbridgegov)
[#DiscoverTROWBRIDGE](https://www.instagram.com/DiscoverTROWBRIDGE)
www.trowbridge.gov.uk
www.trowbridgecivic.co.uk
www.trowbridgemuseum.co.uk



Calendar of Events, June to December 2016

For further details, please click on links where applicable, or visit www.trowbridge.gov.uk

JULY

1 (until 29 October)	‘Re-Imagined’: Paintings by Patrick Hallissey	Museum
4, 6, 11, 13, 18, 20, 25, 27	Zumba Fitness & Shapes Slimming	Civic Centre
4, 11, 18, 25	Ginger Jive	Civic Centre
6, 13, 20, 27	Weekly Street Market	Fore Street
9	Alzheimer’s Support Fun Day	Trowbridge Park
9	Sci-Fi Southwest 2	Civic Centre
15	Summer Dreaming	Civic Centre
16	Active Trowbridge Play Day	Trowbridge Park
17	Mayor’s Civic Service	St. James’ Church
20	Blood Donor Sessions	Civic Centre
23	The Bon Jovi Experience	Civic Centre
25-28	Summer At The Civic	Civic Centre
25 until August 26*	Active Trowbridge Fun Days	Venue TBC
25 until August 26*	Active Trowbridge Soccer School	Venue TBC
29/30	Active Trowbridge Sports Roadshow	Trowbridge Park
30	Pro-Evo Wrestling	Civic Centre

* Monday to Friday only

AUGUST

1-4, 8-10, 15, 16, 22-25	Summer At The Civic	Civic Centre
1, 8, 15, 22, 29	Ginger Jive	Civic Centre
1, 3, 8, 10, 15, 17, 22, 24, 31	Zumba Fitness & Shapes Slimming	Civic Centre
5/6, 12/13, 19/20, 26/27	Active Trowbridge Sports Roadshow	Trowbridge Park
6	The Country Superstars Experience	Civic Centre
11, 17	Blood Donor Sessions	Civic Centre
21	Carnival Soap Box Derby	Castle Street

SEPTEMBER

3	Medieval Market	Fore Street
4	Wiltshire Weddings	Civic Centre
5, 12, 19, 26	Ginger Jive	Civic Centre
5, 7, 12, 14, 19, 21, 26, 28	Zumba Fitness & Shapes Slimming	Civic Centre
10	Carnival Country Fare and Boot Sale	Trowbridge Park
13, 27	Blood Donor Sessions	Civic Centre
16	Henry de Bohun Conference	Civic Centre
19	Carnival Quiz	Polish Club
23	‘Hell’s Bells’ AC/DC Tribute	Civic Centre

OCTOBER

1	‘70s & ‘80s Disco Party	Civic Centre
3, 10, 17, 24, 31	Ginger Jive	Civic Centre
3, 5, 10, 12, 17, 19, 24, 26	Zumba Fitness & Shapes Slimming	Civic Centre
7	Showaddywaddy	Civic Centre
15	‘Rock & Roll Back The Years’	Civic Centre
20	Wi-Fi Wars	Civic Centre
22	Let’s Rock Diabetes	Civic Centre
23	Steve Howe	Civic Centre
24-28	Active Trowbridge Fun Days	Paxcroft School
24-28	Active Trowbridge Soccer Schools	John of Gaunt School
27 & 28	Active Trowbridge ‘Camp Fusion’	John of Gaunt School
29	The Roy Orbison Story	Civic Centre

NOVEMBER

4	‘Talents of Britain’	Civic Centre
7, 14, 21, 28	Ginger Jive	Civic Centre
7, 9, 14, 16, 21, 23, 28, 30	Zumba Fitness & Shapes Slimming	Civic Centre
12	Pro-Evo Wrestling	Civic Centre
18	The Simon & Garfunkel Story	Civic Centre
26	Christmas Craft & Food Fair	Civic Centre

DECEMBER

3	Funk, Soul & Motown	Civic Centre
5, 12, 19	Ginger Jive	Civic Centre
5, 7, 12, 14, 19	Zumba Fitness & Shapes Slimming	Civic Centre
9, 10, 16, 17	‘Through The Wardrobe’ Christmas Parties	Civic Centre
20	Let’s Hang On – The Music of Frankie Valli & The Four Seasons	Civic Centre
31	Video Game-Themed New Year’s Eve Party	Civic Centre

All event information is correct as at June 21st 2016. All event dates, timings and locations are subject to change.